



THE UNIVERSITY OF HONG KONG
CENTRE OF BUDDHIST STUDIES

**Guidelines for Admission of Occasional Students (OS)
for Master of Buddhist Studies (MBS) (2023/2024)**

Introduction

It has been observed that there is an increasing community demand for lifelong learning. As a response to this social development, HKU has established a separate category of “Occasional Students” (OS) to cater for those who are interested to enroll in particular courses of a programme.

In line with of this policy, certain courses of the Master of Buddhist Studies programme at the Centre of Buddhist Studies are being offered to OS who have the incentive to deepen their understanding of Buddhism. OS who satisfy the course requirement will be awarded a certificate.

Entrance Requirement

Applicants should possess adequate language proficiency and intellectual capability for attending the courses. If you are not a holder of a Hong Kong Permanent Identity Card, please make sure that you have a valid visa to pursue study as an OS, e.g. work visa/ dependent visa/ student visa. The Centre will NOT issue any document to support visa application of applicants.

Courses Offered

1. Courses offered vary from year to year. Applicants should approach the Centre in July/August each year for details of courses and class schedule for that academic year.
2. An OS is allowed to take a maximum of **two** courses in each semester.

Assessment and Entitlements

OS will be allowed to undergo the same assessment as ordinary students with the same marking scheme. A Certificate of Attendance with final grade will be issued to OS who have attended **at least 80%** of teaching sessions **and** completed **all** the required assignments/ examinations **with passing grade**. For those who have attended at least 80% of teaching sessions, a Certificate for remembrance will be provided. For the sample of certificate, please refer to: http://www.buddhism.hku.hk/p01_sub_req.htm

Please note that **no** official transcript of academic records will be issued by the Centre and/ or the University. OS have **no** access to any facilities in The University of Hong Kong but are covered by the Public Liability (insurance) Policy.

If OS will enroll officially into the MBS programme in the future, they are not entitled to apply for course exemption basing on the results of the course(s) that they have studied as an OS.

Tuition Fee

1. Tuition fee for each single-semester course: HK\$10,850
2. Fees paid are **not** refundable.
3. For graduates of Master of Buddhist Studies who enroll as OS, the Centre may, at its absolute discretion, select to waive the tuition fee for **one** single-semester course in **each academic year**.

Application Procedures

Applications should be submitted **at least two weeks before the semester begins** (First semester begins on 1 September 2023; Second semester begins on 15 January 2024.) Late applications may be considered.

Procedures of application are as follows:

| Steps | Procedures |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Submission of application form and relevant documents to the Centre of Buddhist Studies at least two weeks before the semester begins |
| 2. | Applications being processed by the Centre (all applications will be reviewed and approved by the teachers concerned) |
| 3. | Offering letter and debit note of tuition fee(s) will be issued to successful applicants |
| 4. | Applicants should settle the tuition fee(s) before the deadline given on the offering letter |
| 5. | Course commencement |

Enquiries

Tel: (852)3917-0094

Fax: (852)2549-3040

Email: buddhism@hku.hk

Website: http://www.buddhism.hku.hk/p01_sub_req.htm

Address: Centre of Buddhist Studies
Room 4.15, 4/F, The Jockey Club Tower
Centennial Campus, The University of Hong Kong
Pokfulam Road, Hong Kong

3. QUALIFICATIONS

(Attach transcripts, with a complete record of the courses attended and examination results, for ALL tertiary level studies. Transcripts and diplomas which are not in English should be accompanied by an English version.)

4. I WISH TO ENROL IN THE FOLLOWING COURSE(S)

(An occasional student is allowed to take a maximum of two single-semester courses in a semester.)

1st/ 2nd *semester BSTC _____

1st/ 2nd *semester BSTC _____

5. TOTAL NUMBER OF COURSE(S) : _____

** Please delete as appropriate*

Date: _____ **Signature:** _____

This form should be completed and returned to **Centre of Buddhist Studies, Rm. 4.15, 4/F, The Jockey Club Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong.** Offering letter and debit note of tuition fee(s) will be issued to successful applicants before the semester begins. For enquiries, please contact: Tel: (852)3917 0094; Fax: (852)2549 3040.

Section B (For official use only)

| | Course 1 | Course 2 |
|--------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 1 st semester | Approved/ disapproved by instructor of BSTC _____ on _____ _____ Signature | Approved/ disapproved by instructor of BSTC _____ on _____ _____ Signature |
| 2 nd semester | Approved/ disapproved by instructor of BSTC _____ on _____ _____ Signature | Approved/ disapproved by instructor of BSTC _____ on _____ _____ Signature |